

EMERGENCY RESPONSE GUIDELINES AND MEETING POINTS

WORK AREA RECOGNITION

It is crucial to identify and display the closest following elements to your work area for everyone who depends on you:

- Emergency Exits
- Firefighting Equipment: Fire extinguishers and fire hydrants.
- Medical Services

It is essential to keep emergency exits always clear of obstacles.

EMERGENCY REPORTING

If you detect any signs of fire or any risky situation, immediately call the <u>Feria Valencia Emergency Phone - 96 386 15</u> <u>10</u>, and follow these instructions:

- Stay calm, speak clearly, and ensure that you are understood. Effective communication allows to provide a quick response.
- Specify the type of emergency you have detected.
- Provide the exact location where the emergency has occurred.
- Ensure that workers who depend on you remain calm and follow emergency instructions.

IF YOU HEAR EVACUATION ALARM

- Always follow the instructions of the Evacuation Staff.
- Try to prevent panic; maintaining calmness during an emergency is crucial.
- Evacuate immediately, in an orderly manner and without running.
- Use emergency exits.
- Do not use elevators.
- Do not go back to get objects or other people.
- If surrounded by smoke, crouch down and crawl.
- Once outside, proceed to the designated meeting point.
- Entering the parking area to retrieve vehicles is strictly prohibited.
- If you have any disabilities, inform the Evacuation Staff to receive appropriate assistance.

IN CASE OF A WORKPLACE ACCIDENT

- Recognize vital signs of consciousness and breathing.
- Immediately call the <u>Feria Valencia Emergency Phone 96 386 15 10</u> to report the accident, ensuring you provide the exact location. In the case of a severe accident, also call the emergency number 112.
- Do not move the injured person until help arrives.
- Make sure to calm down and keep warm the injured person.
- Do not give food, drink, or medicine.



